

## Princeton Broadband MLP - Regular Meeting Minutes

Town of Princeton, MA, Town Hall Annex

August 24, 2017 - 7:30 PM

Present: Chairman: John Rowell (JR), John Kowaleski (JK), Richard Chase (RC),  
Matt Russell (MR), Harold Strock (HS), PBMLP Asst. Mgr. Marty Dell'Erba (MD'E)

I. Chairman Rowell called the meeting to order at 7:30pm

II. Minutes of the August 10, 2017 meeting were unanimously approved as written.

III. Discussion items

(MD'E) Pole Make-Ready Status - on-going discussion

- Pole attachment License issued for application #13 by VZ today (8/24)
- VZ expects the remaining two applications #11 & #12 to be completed in a couple of weeks (note antedated information received 8/26 from D Wolanin VZ).
- On completion, VZ will send a Form 3 Final to CH. CH will not sign agreement with town until all VZ work is completed and licenses are available.
- Axia has completed its work on the MBI123 fiber cable, involving poles in sectors #1 through #9, and we expect an invoice for \$18,286.
- VZ has submitted an overage invoice for sector #8, \$1372.03 –dated 8/4 , due 9/4.
- Motion: To approve expenditure of \$1327.03 to VZ approved by unanimous vote.
- Action item: Start preparation of license transfer paperwork, VZ Form 20, for each sector.

IV (JR) MBI - Status of reimbursement

- No new information available.
- Action item: Time for email follow-up by Nina(TA); three weeks have elapsed since forwarding of town reimbursement request by MBI for staff review.

V (MD'E) Assistant Manager Administrative Actions

- Five final adjustment invoices for Sectors 7 and 10 – 13 are pending. The historical accounting lag time will delay final project reconciliation.

VI New Items

- Issues relating to PBMLP technical input and open meeting requirements were discussed.
- Discussion item for next meeting; Sale of Communications Huts

VI Meeting adjourned at 9:14pm

Respectfully submitted, Harold B. Strock, clerk

8/29/17